WAMH Records

Security, includes floorplan

BOX NO. 2 FOLDER NO. 49

1986

WAMH STEREO FM
AMHERST COLLEGE AMHERST, MASS. 01002 413-542-2224

September 5, 1986

To whom it may concern:

There are currently two doors which provide access to the studios of WAMH. The first of these doors (labelled "Door A" on the attached diagram) is the door that we use for access when the station is locked up. It is opened from the outside with a special key, and for emergency purposes can also be used to exit the station from the inside at all times. This door is not used by our staff when the station is on the air. The second door (labelled "Door B"), does not contain a key lock of any sort, and indeed can only be locked by closing from the inside. This door is kept open, and is our major entrance/exit way for the entire time that our station is on the air.

As you can see from the diagram, "Door B" leads directly into the Main Control Room, while "Door A" leads out the rear of the station. Recently we have experienced a substantial increase in record thefts and the reason for this is simple. While the Disc Jockey can monitor persons entering and exiting through "Door B," he or she cannot see anyone exiting from "Door A." It is through this door that many of our records have passed out from the station.

In the interest of maintaining "Door A" as a fire exit, and of stemming the tide of stolen records, we propose the following solution:

A) Remove the key lock from "Door A" and in its place install on the inside a push-handle fire alarm box. This would insure that the door remain permanently locked, but in the case of an emergency would still be exitable.

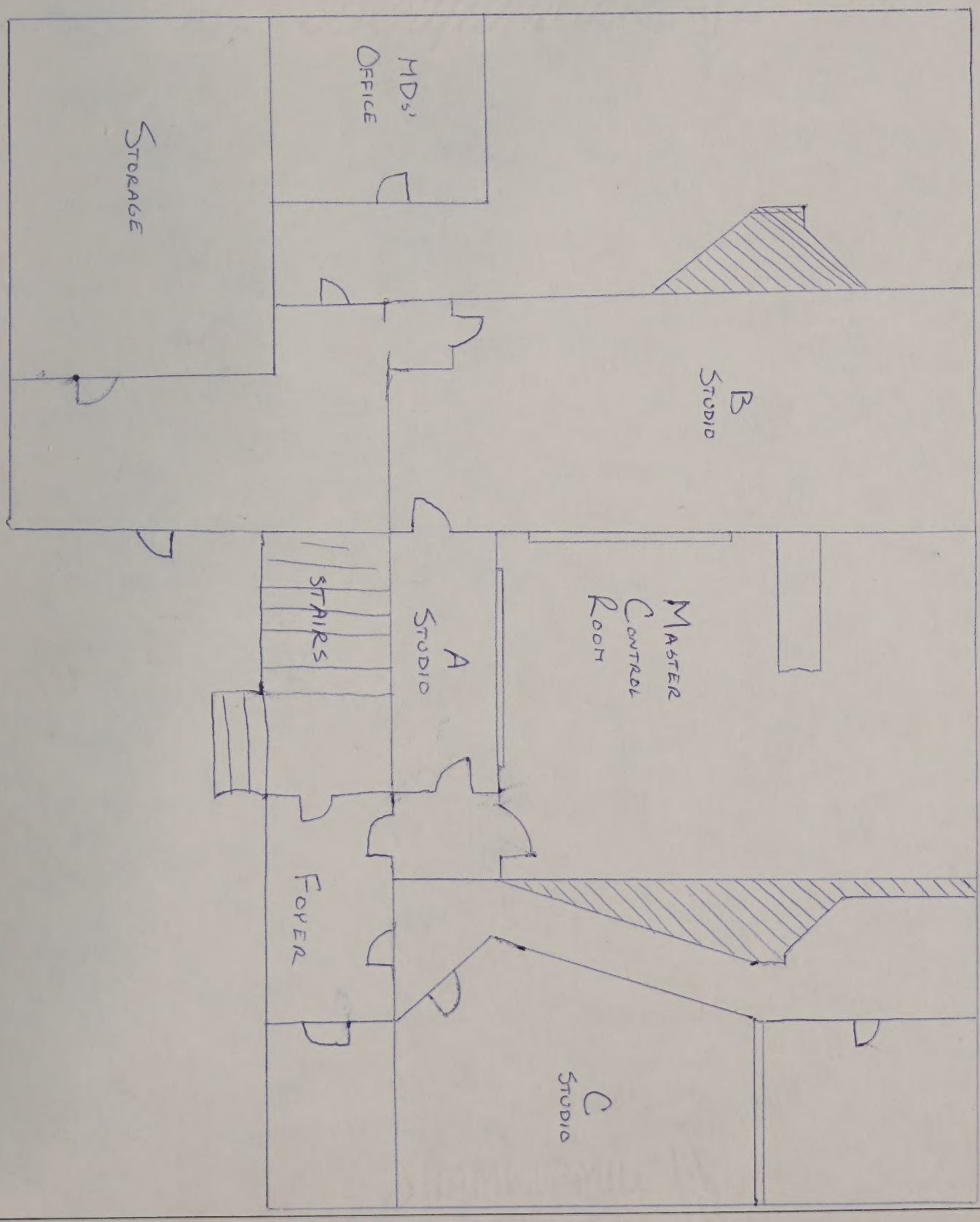
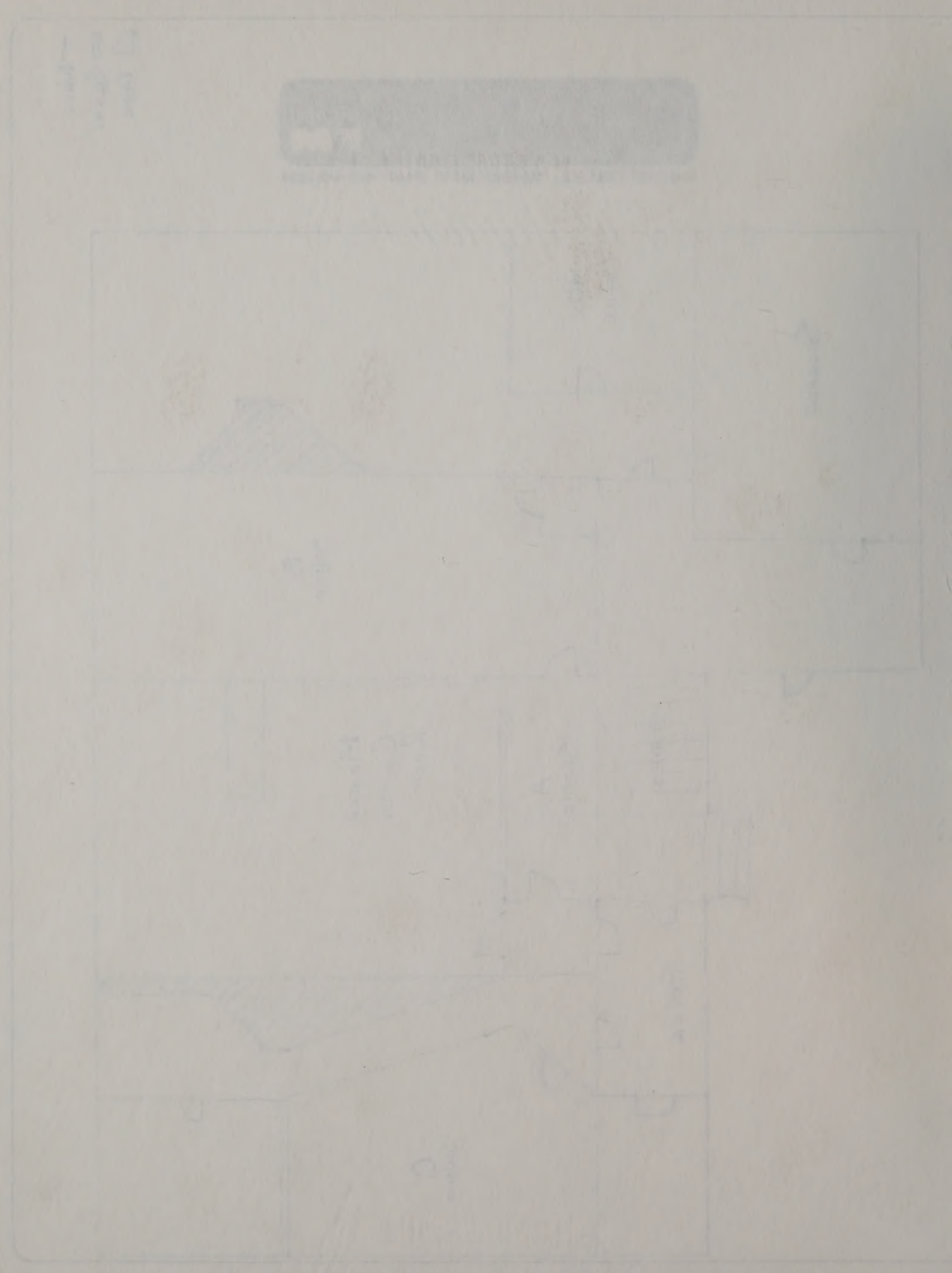
B) Install the lock taken from "Door A" in "Door B." This would insure that when the station is not on the air, the door could be locked, but the studios still accessible with a key. A door knob would also need to be installed in "Door B."

If this proposal is acceptable, we would appreciate attention to it at your earliest convenience. If it is not, then please advise us as to alternative solutions. Thank you for your help in this matter.

Sincerely yours,

Larry La Sala
General Manager

Jon Damon
Program Director

WAMH STEREO FM

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